

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Housing Overview and Scrutiny Committee

Section A

Work programme 2019/20

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Date for Executive decision (if applicable)
Corporate Performance Report	To scrutinise the performance of the areas within the Committee's remit.	Heads of Service / Nora Copping	Quarterly	N/A
Housing Development Update	To receive an update on the current council housing developments.	Andrew Smith/ Louisa Blundell	Standing item	N/A
Transform Housing & Support	An opportunity for the Committee to discuss any points of interest following the presentation from Transform Housing & Support on mental health and housing.	Andrew Smith	November 2019	N/A.
Private Sector Housing	Following the September information session, for the Committee to hear from the Private Sector Housing team about the Council's functions and responsibilities regarding private sector housing within the borough.	Andrew Smith / Simon Brisk	TBC	N/A
Waverley Council's carbon neutral commitment	To consider how the Housing O&S Committee can support the Council to achieve its commitment to be carbon neutral by 2030. Particular areas of focus should include: <ul style="list-style-type: none"> • Housing delivery and new builds • Carbon emissions of partners, housing associations and contractors • Stock condition survey of all homes in the borough • Current stock 	Hugh Wagstaff / Andrew Smith	November 2019	N/A
Progress of recommendations from 'Council Housing: Pride or Prejudice' review	To scrutinise the progress against the 18 recommendations made to the Executive as a result of the review.	Yasmine Makin / Annalisa Howson	November 2019	N/A

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Status report on implementation of housing maintenance contracts commenced April 2019	To monitor the implementation of the contracts and particularly the effect on customer service/satisfaction levels through an interim report (Nov) and annual (July).	Hugh Wagstaff / Heather Rigg	November 2019 and July 2020	N/A
Service Plans	To scrutinise the 2020/21 – 2022/23 service plans for the relevant services.	Hugh Wagstaff / Andrew Smith	January 2020	February 2020
Housing Revenue Account (HRA) budget	To scrutinise the HRA budget.	Hugh Wagstaff / Andrew Smith	January 2020	February 2020
Waverley Council's carbon neutral commitment	To scrutinise recommendations to Executive on steps towards carbon neutrality regarding housing.		January/ March 2019	
Affordable housing and housing need within the borough	Following the Housing Strategy and Enabling team's work into profiling housing need within the borough, for the Committee to understand the role of affordable housing and how it meets the needs of residents.	Andrew Smith / Alice Lean	TBC	N/A
Review of Housing Allocations Policy	For the Committee to contribute to the review of the Housing Allocations policy.	Andrew Smith / Mike Rivers	TBC	
Housing Associations (HAs)	To follow the September information session, the Committee may wish to invite a representative from a major housing association within the borough to present to the Committee.	Andrew Smith	TBC	N/A

Housing Overview and Scrutiny Committee

Section B

Scrutiny Reviews 2019/20

Subject	Objective	Key issues	Lead officer	Progress
Section B will detail any in-depth scrutiny reviews of the Committee.				

Housing Overview and Scrutiny Committee

Section C
Scrutiny Tracker
2019/2020

Housing O&S Scrutiny Tracker				
Meeting date	Agenda item	Recommendation / action	Officer / Executive Response	Timescale
3 July 2018	HRA Asset Management Strategy 2021 – 2026 scoping report	ACTION: for the current strategy to be updated to ensure it reflects changing technologies, in addition to other considerations listed on page of the report.	Officers will update the Strategy to reflect changes in development and technology.	The new Strategy will be for 2021 – 2026.
June 2019	Corporate Performance Report Q4	ACTION: for an additional key performance indicator to be added to the report between P7 and H10 for ‘detailed consent’.	Officers included this detail in the comments accompanying the key performance indicators.	September 2019
23 September 2019	Corporate Performance Report Q1	ACTION: for the Committee to have a better understanding of the ‘justifiability’ of complaints.	The VFM CS O&S Committee is receiving a report on complaints November 2019 including information on ‘upheld’ and ‘partially upheld’ complaints. Housing O&S members will be sent a link to this report when it is published.	November 2019
	Waverley Housing Strategy 2018-23 Year 1 Achievements	ACTION: for the Strategy to become a rolling strategy in order to be revised on an annual basis.	Officers are working on a 5 year plan which will be featured in the Housing Delivery and Communities service plan 2020/21 being scrutinised by this committee January 2020.	November 2019